



**NABARD Consultancy Services Private Limited**  
**(An ISO 9001:2015 Company)**  
***A Wholly owned subsidiary of NABARD***

---

**Requires Project Based Contract Staff for Monitoring of Watershed Development Fund project at Chhattisgarh**

NABARD Consultancy Services (NABCONS), a wholly owned Company of NABARD and a leading consultancy organization in the field of agriculture and rural development ([www.nabcons.com](http://www.nabcons.com)). NABCONS invites online applications from Indian citizens for the post of Project Consultant (01 Post) for Monitoring, Evaluation and Documentation of Projects under Watershed Development Fund. Under Watershed Development Fund, the programmes are carried out for land and water management, livelihood interventions through participatory approach.

**Table 1: Details of the vacancy and place of posting are as under:**

| S. No. | State        | Location (Place of posting) | Vacancy |
|--------|--------------|-----------------------------|---------|
| 1      | Chhattisgarh | Raipur, Chhattisgarh        | 01      |

**A. Key Responsibilities:**

The individual consultant is required to take up comprehensive monitoring of each watershed project to evaluate the field level implementation of the watershed development activities as well as their impact on the livelihood of the beneficiaries. Key responsibilities under the project will be as under:

- a. Periodic monitoring of the projects (Technical, Physical and Financial)
- b. Identification of watersheds, desk and field appraisal of DPRs submitted by PFAs, preparation of MoS for Project Sanctioning Committee (PSC)
- c. Scrutiny of disbursement claims of PFAs and processing of release claims
- d. Conduct of meetings with PFAs and structured capacity building plan for NGO staff and village level organizations.
- e. Assisting in preparation, desk scrutiny & field appraisal of DPRs of Climate Proofing Projects
- f. Check, monitor and correct MIS entries at local level (PFA enter the data)
- g. Support in (monitoring) data consolidation at district or Regional Office level
- h. Follow up and monitoring of MIS and submission of report to Head Office
- i. Documentation of best practices
- j. Preparation/verification and submission of quarterly/half yearly progress report to Head Office.
- k. Scrutiny and verification of Project Completion Reports
- l. Web based monitoring of watershed projects through BHUVAN portal
- m. Any other work assigned by the Regional Offices

## **B. Eligibility Criteria (Educational Qualification, Experience, Other Knowledge / Skills)**

- i. The candidate must be a graduate in relevant stream from a recognized university with minimum 60% marks or equivalent CGPA. The candidate should have at-least 03 years of relevant work experience post completion of graduation; OR
- ii. Graduate in any discipline with Post-Graduation/ PhD in relevant stream from a recognized university with minimum 55% marks or equivalent CGPA. The candidate should have at-least 01 year of relevant work experience post PG/PhD qualification.
- iii. **Relevant Stream for Graduation/Post-graduation/PHD are as under:**  
Agriculture, Agricultural Engineering, Soil Science, Agronomy, Water Resource Development, Environment Science, Hydrology, Crop Science or any other related stream.
- iv. **Relevant fields for work experience are as under:**  
Experience in Watershed Development / Climate Change Adaptation / Policy Networking / stakeholders engagement / networking with State Governments / Agricultural universities and research institutes for transfer of technologies and extension support on implementation climate resilient adaptation measures and enhancing income and livelihood of the watershed community.
- v. Candidates should have proficiency in English language (reading, writing and speaking) and knowledge of Hindi/ local language.
- vi. Proficiency in using tools such as MS Office and other computer related functions for day-to-day functioning.
- vii. Academic credentials viz. publications, awards, etc. will be desirable.

## **C. Age Limit**

- Minimum 24 Years and maximum 50 years as on 01 September 2019.

## **D. Contract Period**

The PBCS will be appointed on contract basis initially for a period of one year which may be extended based on requirement of the project and performance or will be co-terminus with the project period. Initial 03 months will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter NABCONS reserves the right to terminate the contract by giving three months' notice within the contract period.

In case the contract is considered for renewal, an annual rise of maximum 5% linked to performance would be considered.

## **E. Remuneration**

### **i. Monthly Remuneration**

The salary of the consultants shall be fixed based on the experience and educational qualification of candidates within the range as under:

| Category                             | Qualification             | Experience  | Remuneration Range        |
|--------------------------------------|---------------------------|-------------|---------------------------|
| Project Consultant<br>- Middle Level | Graduate                  | 3 – 4 years | Rs. 41000/- – Rs. 50000/- |
|                                      | Post Graduate / Doctorate | 1 – 2 years |                           |

## ii. Other Facilities

| S. No.    | Particulars  | Eligibility  |
|-----------|--|--|
| <b>A.</b> | <b>Daily allowance during field visit</b>                    |  |
| i         | Travelling allowance   | 3AC or hired taxi by Regional Office, NABARD/District Development Manager, NABARD  |
| ii        | Halting Allowance  | (i) Rs.1,000/- per diem for normal<br>(ii) 50% of normal if staying in hotel<br>(iii) 25% of normal if residential programme like training, workshop, etc. |
| iii       | Lodging  | On actual basis subject to the ceiling of Rs.1,500/- per diem  |
| <b>B</b>  | <b>Insurance</b>   |  |
| i         | Premium of comprehensive medical insurance for self          | Rs.6,500/- per year  |
| <b>C</b>  | <b>Other</b>   |  |
| i         | PF contribution  | Applicable as per Company Policy   |
| ii        | Mobile phone/internet /data charge for official purposes     | Rs.1,000/- per month   |
| iii       | Permissible absence (other than Saturday / Sunday / holiday) | 24 days per year (@2 days per month)   |
| iv        | Printing of visiting card                                    | 100 cards per year   |

**Note:** Other than the above, the consultants are not eligible for any other facilities/allowance like leave encashment, performance bonus, leave travel concession, etc.

### F. How to Apply

Interested candidates may apply online in the prescribed format within 10 days from 16 October 2019 to 25 October 2019 by clicking on the following links and filling the details therein.

| Position           | Link to Apply   |
|--------------------|---|
| Project Consultant | <a href="https://forms.gle/ib7X89pbSazBKBGd8">https://forms.gle/ib7X89pbSazBKBGd8</a> |

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein

**Last date for submission of online applications: 25 October 2019**

## **G. General Information**

- Only Shortlisted candidates will be called for the interview and may also be assessed for their Excel proficiency. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification.
- Place of posting of the Project Consultant appointed will be at Raipur, Chhattisgarh. The candidates can be posted anywhere in India depending upon the project requirement. Further, as a part of their functioning the above consultants may be required to travel across the mentioned state and other parts of the country from time to time. NABCONS will not provide accommodation for the selected/appointed candidates.
- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website ([www.nabcons.com](http://www.nabcons.com)) after the selection process is completed. The validity of the panel of selected and waitlisted candidates will be co-terminus with the project.
- No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result, etc. the company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification, suitability, experience, etc.
- Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority.
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.

---

**Advt. Ref. No. NABCONS/CO-HR/012/PBCS/2019-20**

**Dated: 16 October 2019**