



**NABARD Consultancy Services Private Limited (NABCONS)**

***A Wholly owned subsidiary of NABARD***

An ISO 9001:2008 Company

**Requirement of Project Based Contract Staff under Third Party Verification of Micro Irrigation Systems under PDMC-RKVY Cafeteria” in the State of Jharkhand**

NABARD Consultancy Services Private Limited (NABCONS), a wholly owned subsidiary of NABARD, invites applications for the undernoted posts for its ongoing assignment “**Third Party Verification of Micro Irrigation Systems under PDMC-RKVY Cafeteria**” in the State of Jharkhand. The Third Party Verification of Micro irrigation systems aims to provide an unbiased feedback on the physical and financial progress of the irrigation assets created under PDMC-RKVY Cafeteria scheme. The Micro irrigation systems under PDMC-RKVY Cafeteria are being installed in various districts of Jharkhand.

NABCONS invites **ONLY ONLINE** applications from Indian Citizens for 02 posts on contract basis as Project Based Contract Staff for the captioned project in Jharkhand.

**2. Details of vacancies and place of posting:**

S. No.	Name of the Position	No. of Post	Place of Posting
I.	Team Leader	1	Ranchi, Jharkhand
II.	Associate Project Coordinator	1	Ranchi, Jharkhand

The recruitment is contractual in nature and project specific for a period of one year, which can be further extendable, subject to satisfactory performance.

**3. The details of eligibility criteria, Job Profile and experience are as under:**

S.No	Name of the Position	Qualifications and Experience	Job profile
1	Team Leader	<p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"><li>• Masters in Agriculture/ Horticulture/ Agri. Engineering/ Rural Development/ MBA or equivalent.</li><li>• Good verbal and written skills; proficiency in English &amp; Hindi.</li><li>• Proficiency in MS Office, Excel, PowerPoint.</li></ul> <p><b>Work experience</b></p>	<p>The primary duties and responsibilities of Team Leader shall be as follows:</p> <ul style="list-style-type: none"><li>• The responsibility shall involve coordinating – (i) with the State Government/ key stakeholders/ Project implementing agency (PIAs) in the project districts and (ii) the Field Monitors for verification of irrigation structures created under PMKSY.</li><li>• The TL shall oversee the integration and consolidation of the reporting by the Field monitors and ensure quality documentation.</li><li>• Undertaking periodic visits on a sample basis of verifications carried out during the month</li></ul>

		Minimum 04 years of relevant field experience in Agriculture/ Irrigation/ Project Management/ Monitoring & Evaluation.	and/or surprise verification, for validating reporting's by the Field Monitors (FMs). <ul style="list-style-type: none"> <li>Any other work assigned from time to time.</li> </ul>
2	<b>Associate Project Coordinator</b>	<p><b>Educational Qualifications</b></p> <ul style="list-style-type: none"> <li>Bachelors in Agriculture/ Agri. Engineering/ Water Resources/ Rural Development or equivalent.</li> <li>Good verbal and written skills; proficiency in English &amp; Hindi.</li> <li>Proficiency in MS Office, Excel, PowerPoint.</li> </ul> <p><b>Essential Experience :</b></p> <p>Minimum 03 years of relevant field experience in Agriculture/Irrigation/ Project Management/ Monitoring &amp; Evaluation.</p>	<p>The primary duties and responsibilities of Associate Project Coordinator shall be as follows:</p> <ul style="list-style-type: none"> <li>Assisting the TL in smooth implementation of project viz. co-ordination with FM and vendors for site inspection, maintaining database of installations / verifications by FMs.</li> <li>Assist the TL in integration and consolidation of the reports of the field monitors and ensure quality documentation.</li> <li>If required, undertaking periodic field visits on a sample basis and/ or surprise verification for validation of reporting by the Field Monitors (FMs).</li> </ul>

**4. Age:**

Position	Age (as on 01 October 2022)
Team Leader	Maximum Age – 40 Years
Associate Project Coordinator	Maximum Age- 35 Years

**5. (a) Remuneration:** Candidate will be paid consolidated remuneration based on the experience, educational qualification and overall suitability of the candidate for the post as under:

Position	Remuneration Range
Team Leader	Consolidated remuneration of <b>Rs.50,000/-</b> per month all-inclusive during the 01 year contract.
Associate Project Coordinator	Consolidated remuneration of <b>Rs.30,000/-</b> per month all-inclusive during the 01 year contract.

*(The staff will be liable for tax liabilities as per Income Tax Act & Rules in force and the tax will be deducted at source.)*

**(b) Other Benefits/ Facilities:**

In addition to the remuneration as mentioned above other facilities to be provided is as under:

S.No.	Particulars	Eligibility as per post
<b>Team Leader</b>		
A	Allowance during field visits	
I.	Travelling Allowance/Conveyance	Max Rs. 2000/- per tour (Travel by III rd AC + Conveyance), on actual basis.  Rs. 250/- out of pocket expenses per day on declaration basis in addition to TA (by bus/ train on actual basis), where no overnight stay is involved.
II.	Boarding /Lodging/Halting Allowances	Max Rs. 3000/-per day (Hotel- Max Rs. 2000/- including taxes on actual basis and Rs.1000/- towards boarding and halting allowances.
B	Leave	As per NABCONS policy
C	Mobile expenses	Rs. 1000/- per month

S.No.	Particulars	Eligibility as per post
<b>Associate Project Coordinator</b>		
A	Allowance during field visits	
	Travelling Allowance/Conveyance	Max Rs. 2000/- per tour (Travel by IIIrd AC + Conveyance), on actual basis.  Max Rs. 250/- out of pocket expenses per day on declaration basis in addition to TA (by bus/ train on actual basis), where no overnight stay is involved.
	Boarding/Lodging/Halting Allowances	Max Rs. 2000/-per day (Hotel- Max Rs. 1000/- including taxes on actual basis and Rs.1000/- towards boarding and halting allowances.
B	Leave	As per NABCONS policy
C	Mobile expenses	Rs. 1000/- per month

#### 6. Contract Period:

The Project Based Contract Staff will be appointed on contract basis initially for a period of one year which may be extended based on requirement of the project and performance or will be co-terminus with the project period. First 3 months will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter NABCONS reserves the right to terminate the contract by giving one-month notice within the contract period.

#### 7. SPECIAL TERMS AND CONDITIONS/ OTHERS

- a. In view of the nature of work, additional weightage shall be given to local candidate's viz. residents of Jharkhand.

- b. **The candidate is expected to maintain high level of integrity and confidentiality;** failure to maintain the same shall be liable for termination of contract with immediate effect.
- c. Remuneration shall be revised on an annual basis, subject to performance standards.
- d. **The current appointment is project specific. In event of termination of the MoU with the Directorate of Agriculture, Govt. of Jharkhand i.e. for services of NABCONS, invariably, the engagement of the NABCONS appointed contractual staff shall cease with immediate effect.**

**8. How to Apply:**

Interested candidates may apply online in the prescribed format within 10 days from 19 October 2022 to 29 October 2022 by clicking on the following links and filling the details therein:

Position	Link to Apply
Team Leader	<a href="https://forms.office.com/r/QJ3KpKNQAW">https://forms.office.com/r/QJ3KpKNQAW</a>
Associate Project Coordinator	<a href="https://forms.office.com/r/YCVHfmFYeq">https://forms.office.com/r/YCVHfmFYeq</a>

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

**9. Instructions:**

- i. Before applying, candidates should read all the instructions carefully and ensure that they fulfill all the eligibility criteria for the post. NABCONS would admit candidates on the basis of the information furnished in the ON-LINE application and shall verify their eligibility at the stage of interview/ joining. If, at any stage it is found that any information furnished in the ON-LINE application is false/incorrect or if according to the NABCONS, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for the interview/joining/ not allowed to continue, if joined.
- ii. Candidates are requested to apply only ON-ONLINE through NABCONS website (www.nabcons.com). No other mode of submission of application will be accepted.

**iii. Important Dates/ Timelines**

<b>Last date for submission of online applications</b>	<b>29 October 2022 Midnight</b>
<b>NABCONS reserves the right to make change in the dates indicated above.</b>	

**10. General Information:**

- i) Only Shortlisted candidates will be called for the interview. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- ii) The applicant may submit the declaration in the online form with respect to the education qualification, experience **and medical fitness**. Self-attested copies of education qualifications, experience certificates **and duly filled in medical questionnaire** to be compulsorily submitted **before the interview**.  
**All certificates/ reports will be verified with original on reporting of the candidate for joining**
- iii) Place of posting would be at Jharkhand. Further, as a part of their functioning the consultant may be required to travel across the State of Jharkhand and other parts of the country from

- time to time.
- iv) **List of selected candidates for the post** will be uploaded in NABCONS website ([www.nabcons.com](http://www.nabcons.com)) after the selection process is completed.
  - v) No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents **and medical reports** to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result etc. The company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
  - vi) The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
  - vii) The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests as and when advised by NABCONS. The continuance in NABCON's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
  - viii) Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification, suitability, experience, etc.
  - ix) Applications received after the due date shall not be entertained and will be rejected.
  - x) Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
  - xi) The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract appointee will have no claims as to seniority.
  - xii) NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.

