



NABARD Consultancy Services
(A wholly owned subsidiary of NABARD)
(An ISO 9001: 2015 Company)

NABARD Consultancy Services (NABCONS), a wholly owned subsidiary of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com) invites ONLY ONLINE applications from Indian Citizens for the following post as Project Based Contract Staff for Skills for Livelihood vertical of NABCONS.

Table 1: Details of vacancies are as under:

Name of the Post	No. of post	Place of Posting
Project Consultant – Finance	02	Corporate Office, New Delhi

A. Key Responsibilities & Eligibility Criteria

Project Consultant - Finance (02 Posts)

S.No	Particulars	Details
i	Key Responsibilities	<ul style="list-style-type: none">i. Primary duties and responsibilities shall pertain to all finance works relating to the DDU-GKY projectii. Project appraisaliii. Review and Analysis of Public Financial Management System (PFMS)iv. Supervising auditing process of Project Implementing Agenciesv. Collection of Market Intelligence on financial health of Project Implementing Agencies and subsequent follow-upsvi. Supervising recoveries and penaltiesvii. Generation of internal and external financial reports as per requirements under DDU-GKY.viii. Undertake any financial activity mentioned in DDU-GKY SOPs & guidelinesix. Support Program Managementx. Training & Capacity building of SRLM/PIA staff, as and when required.xi. Any other work assigned from time to time.
ii	Educational Qualification	<ul style="list-style-type: none">i. Must be a qualified Chartered Accountant (CA)/ ICWA with Graduation Degree from a recognized university.ii. MBA (Finance) or equivalent qualification from reputed institute will have additional preference
iii	Experience	<p><u>Essential Experience</u></p> <ul style="list-style-type: none">i. Minimum 5 years post CA qualification experience (excluding period of articleship) in auditing & accounting, ideally in a project related setting; ability to establish recognized procedures to account for fund/ grant use.ii. Candidates with prior experience in DDU-GKY projects will be preferred

		<u>Desired Experience</u> Candidate having experience in handling of audit/ accounts of skill/ livelihood projects will be preferred.
iv	Other Criteria	i. Candidates should have proficiency in reading, writing and speaking in English and Hindi language. ii. The Candidate should have excellent knowledge of MS Office with proficiency in MS Excel & power point.

B. Remuneration:

- i. The selected candidates will be paid consolidated monthly remuneration in the range of Rs 60,000/- to Rs 80,000/- (u/s 194 J of the IT Act) based on the experience and educational qualification.
- ii. The candidate will be liable for tax liabilities as per Income Tax Act & Rules in force and the tax will be deducted at source.
- iii. No accommodation shall be provided by NABCONS at New Delhi.
- iv. The candidate will be eligible for travelling allowance, halting allowance and local conveyance facilities for official travel as applicable from time to time under the projects of Skills vertical.
- v. Leave eligibility shall be of 01 (one) day per month during the contract period as per NABCONS policy.
- vi. Other than the above, candidates will not be eligible for any other benefits/ allowances such as like leave encashment, performance bonus, leave travel concession, etc.

C. Age Criteria:

Position	Age (as on 01 January 2021)
Project Consultant - Finance	Preferably below 40 Years

D. Contract Period:

The PBCS will be appointed on contract basis initially **for a period of five months**, which can be extended based on performance review.

E. How to Apply:

Interested candidates may apply online in the prescribed format within 10 days from **25 March 2021 to 31 March 2021** by clicking the following links and filling the details therein:

Name of the Position	Link to apply
Project Consultant - Finance	https://forms.gle/t1Aj7dXru8f76q536

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

Instructions:

- i. Before applying, candidates should read all the instructions carefully and ensure that they fulfill all the eligibility criteria for the post. NABCONS would admit candidates on the basis of the information furnished in the ON-LINE application and shall verify their eligibility at the stage of interview/ joining. If, at any stage it is found that any information furnished in the ON-LINE application is false/ incorrect or if according to the NABCONS, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for the interview/joining/ not allowed to continue, if joined.

- ii. Candidates are requested to apply only ON-ONLINE through NABCONS website (www.nabcons.com). No other mode of submission of application will be accepted.

iii. **Important Dates/Timeline**

Last date for submission of online applications	31 March 2021
NABCONS reserves the right to make change in the dates indicated above.	

Please note that corrigendum, if any, issued related to the above advertisement will be published only on NABCONS website (www.nabcons.com).

F. General Information:

- i. Only Shortlisted candidates will be called for the interview. Location and the process of Interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- ii. The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification at the time of interview, failing which candidate will not be allowed to attend interview.
- iii. Place of posting of the candidates appointed will initially be at Corporate Office, New Delhi.
- iv. List of selected and waitlisted candidates for the posts will be uploaded in NABCONS website (www.nabcons.com).
- v. No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result, etc. The company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- vi. The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- vii. Merely satisfying the eligibly criteria does not entitle candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification, suitability, experience, etc., as per eligibility criteria. Applications received after the due date shall not be entertained and will be rejected.
- viii. Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- ix. The contractually engaged staff shall have no legal claim to regular absorption either during the period of contractor after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority.
- x. NABCONS reserves the right to cancel the recruitment for the captioned post without assigning any reason at any stage.