



NABARD Consultancy Services Private Limited
(An ISO 9001:2015 Company)
A Wholly owned subsidiary of NABARD

Requires Project Based Contract Staff for the project “Setting up of PMU for Digitisation and monitoring of FPOs by NABCONS” at various locations

NABARD Consultancy Services (NABCONS), a wholly owned Company of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com). NABCONS has been appointed by NABARD for setting up of Project Monitoring Unit (PMU) for effective monitoring of promotional interventions at field level using digital platform (portal), building real time data on various business activities of FPOs, as also taking corrective measures and ensuring commercial sustainability of these organizations.

NABCONS invites **ONLY ONLINE** applications from Indian citizens for the Post of Senior Level Consultant - Digitization (01 Post) and Junior Level Consultants (09 Posts) for project **“Setting up of PMU for Digitisation and monitoring of FPOs by NABCONS”**.

The place of posting will be at Project Monitoring Support Units in various locations as under:

1. Details of post, vacancies and place of posting are as under:

S. No.	Posts	Vacancy	Place of Posting
1	Senior Level Consultant - Digitization	01	Head Office, NABARD, Mumbai
2	Junior Level Consultant	09	In respective states. Please Ref Para 3 (C)*

2. Senior Level Consultant – Digitisation (01 Post)

A. Key Responsibilities

The primary duties and responsibilities shall be as follows:

- Follow up with ROs and POPIs (wherever necessary) and software agency for work related to digitisation of data relating to FPOs and their members.
- Generation of MIS from the portal and review of the progress of the achievements under the fund based on the digital reports.
- Preparation of analytical notes/ papers
- Communication and coordination with ROs, affiliated organizations, related institutions and agencies
- Any other items of work as per necessity of the department.

B. Eligibility Criteria

Educational Qualification	Experience
<ul style="list-style-type: none">Graduate from a recognized university with minimum 55% or equivalent grade points in Computer Sciences / Computer Applications / IT <p>AND/OR</p> <ul style="list-style-type: none">Post Graduate/ Master's Degree in IT / Computer Applications / Systems Management with a minimum 50% or equivalent grade points	Minimum 05 years of experience in implementing IT software solutions / projects.

3. Junior Level Consultant (09 Posts)

A. Key Responsibilities

The primary duties and responsibilities shall be as follows:

- Digitisation of FPO data on regular basis - issues, follow up, etc.
- Design and conduct of monitoring visits/studies and stake holder consultations/discussions for policy inputs/implementation of schemes
- Analysis of feedback received from field studies/ consultations and reporting
- Communication and coordination with ROs, affiliated organization, related institutions and agencies
- Any other item of work as per necessity of the department.

B. Eligibility Criteria

Educational Qualification	Experience
<ul style="list-style-type: none">Graduate from a recognized university with 55% or equivalent CGPA in Agriculture or Agri Business.Candidates with knowledge/ qualification in computer science/ software solutions/ knowledge of handling agriculture based software, etc. <p>AND/OR</p> <ul style="list-style-type: none">MBA/PGD in Agriculture or Agri Business will be preferred	<ul style="list-style-type: none">Minimum 3 years of experience on promoting or Financing Farmers' Collectives/ Agri Business Activities/ Agri Marketing / Value Chain Management

C. * Place of posting for Junior Level Consultant

The candidates can apply for more than 01 state in order of preference and may give at-least 03 options as per table below. Actual posting would be based on merit and administrative/ project requirements of NABCONS. However, the candidates will have to appear for interview at each location separately.

S. No.	State	Senior Level Consultant - Digitisation	Junior Level Consultants
1	Head Office, NABARD, Mumbai	1	--
2	Gujarat	--	1
3	Haryana	--	1
4	Jharkhand	--	1
5	Karnataka	--	1
6	Kerala	--	1
7	Maharashtra	--	1
8	Odisha	--	1
9	Punjab	--	1
10	West Bengal	--	1
Total		01	09

4. Remuneration per Month:

Candidates shall be paid consolidated monthly remuneration based on the experience and educational qualification as under:

SN	Category	Range of remuneration (per month)*
1	Senior Level Consultant (Digitization)	Rs 55,000/- to Rs 65,000/-
2	Junior Level Consultants	Rs 35,000/- to Rs 45,000/-

* The remuneration as mentioned above will be inclusive of all statutory deductions that NABCONS may be required to make on behalf of the contracted staff. The selected candidates will be liable for tax as per Income Tax Act & Rules in force and tax will be deducted at source.

5. Other Facilities

S. No.	Particulars	Eligibility
A.	Daily allowance during field visit	
i	Travelling allowance	3AC or hired taxi by Regional Office, NABARD/District Development Manager, NABARD
ii	Halting Allowance	(i) Rs.750/- per diem for normal (ii) 50% of normal if staying in hotel (iii) 25% of normal if residential programme like training, workshop, etc.
iii	Lodging	On actual basis subject to the ceiling of Rs. 1,500/- per diem
B	Insurance	
i	Premium of comprehensive medical insurance for self	Rs. 6,500/- per year
C	Other	
i	PF contribution	Applicable as per Company Policy
ii	Mobile phone/internet /data charge for official purposes	Rs. 1,000/- per month
iii	Permissible absence (other than Saturday / Sunday / holiday)	24 days per year (@ 2 days per month)

iv	Printing of visiting card	100 cards per year

Note: Other than the above, the consultants are not eligible for any other facilities/allowance like leave encashment, performance bonus, leave travel concession, etc.

6. Age Criteria

SN	Category	Age (as on 01 November 2019)
1	Senior Level Consultant (Digitization)	Minimum 24 Years and maximum 50 Years
2	Junior Level Consultants	

7. Contract Period

The Consultants will be appointed on contract basis initially for a period of one year which may be extended based on requirement of the project and performance or will be co-terminus with the project period. Initial 03 months will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter NABCONS reserves the right to terminate the contract by giving three months' notice within the contract period.

8. How to Apply:

Interested candidates may apply online in the prescribed format latest by **06th December 2019** by clicking on the following link and filling the details therein.

Position	Link
Senior Level Consultant (Digitization)	https://forms.gle/kw58u2r8Zxs178ZWA
Junior Level Consultant	https://forms.gle/TxJPb32tBsX6vreU8

In case the above link does not work, you may also copy and paste the link in your web browser and fill in the details therein.

9. Last date for submission of online applications: 06th December 2019

10. General Information

- Only Shortlisted candidates will be called for the interview and may also be assessed for their Excel proficiency. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification.
- Place of posting of the Staff appointed will be at as per location mentioned in Table 1. Applicants for the post of Junior Level Consultant can apply for more than 01 state in order of preference and may give at-least 03 preference for states as indicated in Table 3(C) above. However, actual posting would be based on merit and administrative / project requirements of NABCONS. Selected candidates may be liable to be posted anywhere in India as per project requirement, in future. NABCONS will not provide accommodation for the selected/appointed candidates.

- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com) after the selection process is completed. The validity of the panel of selected and waitlisted candidates will be co-terminus with the project.
- No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result, etc. the company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification, suitability, experience, etc.
- Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority.
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.